



THE CENTER FOR IRISH MUSIC

Community Partnership Guidelines & Criteria (for grant applications)

The Center for Irish Music enjoys working with like-minded individuals and organizations to enrich the traditional music community in Minnesota through strategic community partnerships.

If you are interested in working having the Center for Irish Music as a community partner for a grant application, please review the following guidelines.

THE PROJECT

- The proposed project must be congruent with the CIM's mission.
- The project must enhance, and not compete with current CIM programming.
- Please keep in mind that the CIM is a very small organisation with limited paid and volunteer staff. For a partnership to be successful, the Executive Director and Board must agree that the CIM has access to the resources and infrastructure to deliver what it promises. Financial compensation for administrative and other resources may be requested, particularly in the case of a grant application. Often it is possible to write funding for CIM directly into the grant proposal.

THE PROCESS

- The Center for Irish Music requests that the individual applying for the grant lead the process of outlining the terms of the proposed project well in advance of the grant application (60 days is recommended).
- After reviewing these guidelines, first contact should be to the Executive Director via email outlining the proposed project with as many details as possible including specific date-range of project, times and expectation of CIM resources.
- If the partnership sounds good, a follow-up meeting or phone call with the Director can hammer out the details, terms and ideas.
- Community partner submits a draft of the grant application to be reviewed and approved at a CIM board meeting (1st Monday of the month). This must happen BEFORE the grant is submitted.
- If the grant application is successful, a contract will be drawn up to outline the terms of the partnership.